



ILLINOIS STATE FAIR STEAM EXPO

Located at the

Orr Building

2022 DRAFT

Application for Vendors / Exhibitors (Indoor)

Business Information

Business Name: _____ Application Date: _____

Contact Person (Mr. / Ms.) _____

Mailing Address:

City: _____ State: _____ Zip Code: _____

Work/Office Phone (_____) _____ Home Phone (_____) _____

Cellular Phone (*required) (_____) _____ Fax (_____) _____

Email Address (*required) _____

Participation Information

Anticipated Participation Dates:

- Wednesday, Aug. 18
- Thursday, Aug. 19
- Friday, Aug. 20
- Saturday, Aug. 21
- Sunday, Aug. 22

Product Information

Please provide description of what will be highlight or showcased in area:

ALL PRODUCTS MUST BE APPROVED AND ONLY ITEMS LISTED ABOVE WILL BE CONSIDERED. PLEASE BE THOROUGH- ONLY ITEMS LISTED ABOVE WILL BE ALLOWED TO BE EXHIBITED PERSUANT TO STATE AUDITOR RULES.

NEW APPLICANT: If possible, please submit a color photo or detailed drawing of vendor / exhibit/ display with application.

References

Please give three references of shows and fairs participated in within the last three years. (*required)

Event: _____ Contact Name: _____ Telephone: _____

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Event: _____ Contact Name: _____ Telephone: _____

Insurance

General liability insurance is required.

Agency: _____ Agent: _____ Telephone #: _____

Space Requirements

Minimum Request: Frontage: _____ x Depth: _____ Height: _____

Maximum Request: Frontage: _____ x Depth: _____ Height: _____

Number of tables (6 x 2.5 ft): _____

Internet & Electricity Requirements

Internet required: Yes No

If yes, please estimate needed capacity in Mbps: _____ Wireless Hard Wired

***Internet services in the building will be provided free of charge by DoIT.**

Please reference this [Broadband Speed Guide](#) from the FCC for guidance.

Electricity required: Yes No

If yes, please indicate appropriate Amp & Volt:

Single Phase: 110 Volt 220 Volt

30 Amp 50 Amp 100 Amp

PLEASE NOTE: All vendors/exhibitors are required to supply all of their own electrical material (power cords, power strips, etc.) to the electrical source. Wire must be Rubber Cord ONLY – NO ROMEX ALLOWED.

Contests/ Microphones

Do you plan to hold a contest, registration, award a prize or have a give-away? Yes No

If Yes, explain:

Do you plan to present a demonstration? Yes No

Do you plan to use a microphone / pitch? Yes No

If Yes, the sound must be kept low enough so it does not interfere with surrounding booths.

NOTE: IL State Fair reserves the right to accept or reject any applicant based on the uniqueness and / or quality of product or services. Space availability, attractiveness of space / booth and references from other fairs / shows are also factors that are taken into consideration.

DO NOT send a deposit with your application or obtain the required insurance prior to obtaining a space. This is *only an application*; it does not guarantee a space will be offered. You will be contacted once the decision is made to offer space.

Signature of Applicant: _____

IL406-0419(8-85) IMPORTANT NOTICE: This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under Illinois Revised Statutes., Chapter 127, Paragraph 1701 through 1713 and Chapter 8, 31T1 through 37T4. Failure to provide this information shall prevent this form from being processed. The form has been approved by the State Forms Management Center.

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For Office Use Only: Date Received: _____ Exhibitor: _____ Vendor: _____