



State of Illinois
Department of Innovation & Technology
Criminal Justice Information Services (CJIS)



Security Supplemental Policy

1. **OVERVIEW**

The State of Illinois Department of Innovation & Technology (DoIT) has published this Supplemental Policy to ensure the appropriate protection of criminal justice information, which requires the establishment of enhanced information security controls due to the sensitivity or criticality of the data. This Policy provides personnel who are responsible for ensuring the security of criminal justice information with an understanding of the expanded security and compliance requirements. Unless otherwise specified, capitalized terms contained herein shall have the meaning assigned to them in the Terminology Glossary.

2. **GOAL**

The goal of this Supplemental Policy is to secure and control criminal justice information. This minimum standard of security requirements ensures continuity of information protection.

3. **SCOPE**

This Policy applies to all entities with access to, or who operate in support of, the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Division's services and information. These entities include personnel, contractors, and third-parties of the State of Illinois agencies, boards, and commissions that access, transmit, store, and/or process criminal justice information.

4. **REQUIREMENTS**

The State of Illinois adopts the FBI's [Criminal Justice Information Services \(CJIS\) Security Policy](#) as its minimum-security requirement for criminal justice information. All Information Systems developed, acquired, or utilized as a service by DoIT and/or its Client Agencies containing CJIS-regulated information will incorporate this security standard. Entities may develop local security policies; however, the CJIS Security Policy shall be the minimum applicable standard, and local policy shall not detract from this baseline.

5. **POLICY COMPLIANCE**

Compliance with this Policy is accomplished through established procedures and designation of responsibility to specific personnel/job titles. To the extent necessary, each agency, board, and commission shall establish policies, standards, and procedures in accordance with this Policy.

All Employees are responsible for Policy adherence and understanding. Failure to comply with this Policy could result in discipline, up to and including discharge.

6. **APPLICABLE LAWS, GUIDELINES, OR SOURCES**

[Criminal Justice Information Services \(CJIS\) Security Policy](#)

Revision history and approvals are reflected in ServiceNow.