



## NOW HIRING



## IT Job Titles and Options

Currently, DoIT uses the Data Processing and Information Services series for the majority of its positions. This series is a career path composed of the following job classifications:

### High School (or Equivalent):

Data Processing Technician Trainee  
Data Processing Technician  
Data Processing Specialist

### Associates Degree (or Equivalent):

Information Technology Trainee  
Information Services Specialist I  
Information Services Specialist II

### Bachelor's Degree (or Equivalent):

Information Systems Analyst I  
Information Systems Analyst II  
Information Systems Analyst III

Options follow most job titles and indicate the position's area or department within DoIT.

- **Option A (Application Services)** specialized skills include but are not limited to: Salesforce, Azure DevOps, Active Directory, FTP, WUG Monitoring, Remedy, JAWS, TFS, Oracle RDBMS, SQL, SQL Server & SQL Reporting Service, Crystal Reports, Visual Studio, Virtual PC & Server, SharePoint, Adobe Acrobat/Designer, MS Office Suite, MS Project, MS Visio, ASP.Net Framework, Active X, MVC, Python scripting, ASP Classic, Java, HTML, XML, C#, JavaScript.
- **Option C (Client/Customer Services)** specialized skills include but are not limited to ServiceNow, Active Directory, Netware and eDirectory networking environments, Microsoft Desktop/Laptop systems, Apple devices and MAC OS, Microsoft Office Automation Products, Automated Software Development tools such as Microsoft Installer scripts, System Center Configuration Manager, Lite-Touch, Netware Zenworks for Desktops and Zen SNAPshot procedures, Microsoft OSD, Microsoft MDT, Microsoft Office Suite, McAfee Anti-virus, routers, routing protocols, switches, firewalls, VPN, Internet, MPLS, voice systems, programming languages, and scripts.
- **Option S (Systems Services)** specialized skills include but are not limited to Microsoft SQL Server, Oracle databases, IBM WebSphere, VMWare, SDDC (Software-Defined Data Center), Sharepoint, System Management Server, and Distributed File Shares. TCP/IP, Enterprise Networks, Windows OS, Linux; knowledge of technical concepts including Risk Management, Web Applications, Workflow and Data Management.
- **Option N (Network Services)** prefers Cisco Certified Network Associate, Cisco Certified Design Associate, or other routing and switching certifications; also prefers Cisco Qualified Specialist Certification (Video, VoIP, Security, Wireless, Optical, etc.). Specialized skills include but are not limited to Layer 3 Switch design, Data Center Switching Architecture and capacity planning, Local Area Network design, Quality of Service Architecture, Enterprise Wireless LAN Controllers administration, Enterprise Firewall troubleshooting and configuration, Internet Gateways and Filtering, Application Load Balancing, Transmission Control Protocol, Internet Protocol, Packet Sniffers, Internet Protocol Security, VPN, Video over IP, Voice over IP.
- **Option W (Web Development)** specialized skills include but are not limited to website and web application development/support and systems analysis methodology, developing public-facing browser-based websites and web applications using Microsoft Visual Studio and any of the supported languages - ASP.net, C# or VB.net; SharePoint, HTML, CSS, Java, SQL Server, SQL Reporting Services, Adobe Acrobat/Designer, FTP, Crystal Reports SQL Scripting, Stored Procedures generation, MS Office Suite.



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## How to Apply

All applications for agencies under the jurisdiction of the Governor are posted online at [Work.Illinois.Gov](http://Work.Illinois.Gov). The first step in applying for any position is to create an account and complete a profile. The first time you visit the site, click on "View Profile" and then "Create and Account."

Once a candidate locates a posted position for which they would like to apply, select the "Apply" button on the posting. For each position posted, there will be a section entitled "Job Specific Questions." The application questions are a required part of the application and are specific to the position. The application questions are designed to help CMS and the Hiring Agency evaluate all candidates. Ensure that you answer all of the questions, even if the information is already provided in your resume and/or Candidate Profile.

Scan this code to see  
our current job postings:



[work.illinois.gov](http://work.illinois.gov)

As an equal opportunity employer committed to a diverse workforce, DoIT welcomes and encourages applications from all persons regardless of race, color, national origin, religion, sexual orientation, political affiliation, marital status, disability, age or gender.

**Note:** DoIT does not provide sponsorship for employment visa status (e.g. H-1B visa status). To be considered for permanent DoIT employment, applicants must be currently authorized to work in the United States on a full-time basis.

Contact our Recruitment team with any questions: [DoIT.Recruitment@illinois.gov](mailto:DoIT.Recruitment@illinois.gov)



For more information, visit:  
[www.DoIT.illinois.gov](http://www.DoIT.illinois.gov)